



## Job title: **Supply Chain Analyst (Industrial Placement)**

### Core information

<b>Location:</b> Bracknell with Hybrid Working	<b>Line of Business:</b> Waitrose (Supply Chain)
<b>Reports to:</b> Supply Chain Optimisation Manager	
<b>People Management:</b> No ▾ <b>Assignment Management:</b> No ▾	
<b>Partnership Level:</b> Partnership level 10	<b>Manager's Partnership level:</b> Partnership level 6
<b>Number of direct reports:</b> N/A	<b>Partnership level(s) of direct reports:</b> None ▾

### About the John Lewis Partnership

The Partnership is the UK's largest employee-owned business and home to our two well-loved retail brands - John Lewis & Partners and Waitrose & Partners, as well as expanding into new areas beyond retail.

We aren't an ordinary business though. The Partnership is different because everyone who works here isn't just an employee. We are Partners, with a shared responsibility for our success, and we share the rewards when we're successful.

Everything we do is powered by our unique purpose: **Working in Partnership for a happier world.** Our Purpose inspires our principles, drives our decisions and acts as our guide, so that everything we do contributes to Happier People, Happier Business and a Happier World.

### Critical purpose of the role

**Analysis & Optimisation:** Applying analytical expertise to support Waitrose supply chain projects, identifying and driving opportunities for process, system, and cost optimisation within Waitrose Distribution, Transport and Merchandising. As part of this role applicants may rotate through multiple departments within Waitrose Supply Chain such as Waitrose Merchandising, Distribution and Transport.

### Primary Outcomes & Accountabilities

Reporting and surfacing insights

- Providing analytical support in managing, developing and creating Supply Chain reporting on behalf of Waitrose.
- Producing reporting and analysis using a variety of tools such as Google Sheets, Tableau and Snowflake(SQL).

### Measures of success

Measured on the output quality of data analysis, reporting and insights

Stakeholder feedback on impact of contribution is key, with the ability to draw trends from data and provide actionable, insightful reporting that drives robust, end-to-end decision making.

Stakeholder and manager feedback on project delivery.



<ul style="list-style-type: none"> <li>Supporting the Supply Chain Reporting Manager to identify opportunities to promote growth.</li> <li>Presenting key findings and recommendations to stakeholders that drive action using a variety of methods such as Google-Slides.</li> </ul>	
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<p><b>Skills</b></p> <ul style="list-style-type: none"> <li>Critical Thinking</li> <li>Data Driven</li> <li>Strong Mathematical acumen</li> <li>Data analysis</li> </ul>
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<p><b>Qualifications &amp; Experience (where applicable)</b></p>
<p>Essential</p> <ul style="list-style-type: none"> <li>Be studying any undergraduate degree that allows you to do a placement year (starting from summer 2026).</li> <li>Currently completing a relevant field of study.</li> <li>Good understanding of spreadsheet tools such as Excel and Google Sheets.</li> <li>Ability to present insight and analytics, varying approach based on audience</li> <li>Able to explain and articulate your thoughts and ideas, both clearly and effectively.</li> <li>Have a continuous improvement and curiosity mindset.</li> </ul>
<p>Desirable</p> <ul style="list-style-type: none"> <li>Understanding of the retail grocery market.</li> <li>Understanding of supply chain economics.</li> <li>You possess a strong interest in Supply Chain, Merchandising or retail operations.</li> <li>Ability to use different coding languages (Python/SQL/R).</li> </ul>

Version	Created/updated by	Date
1.0	Sean Keeley / Fran Roberts	December 2025